

Day 1 - iOS 7

Manual/Reference:

http://manuals.info.apple.com/MANUALS/1000/MA1595/en_US/ipad_user_guide.pdf

8.30am

A. iOS 7

1. What's in the box
The contents of the iPad box.
Charging the iPad
2. Initial configuration
Initial setup and configuration for the iPad, including iCloud account.
3. Downloading apps
Creating App Store account without credit card.
Downloading the iBooks app.
4. Digital books
Searching for, downloading and using digital books.
5. Podcasts
Downloading the Podcasts app.
Searching for, downloading and using podcasts.
6. iTunes U
Downloading the iTunes U app.
Searching for, downloading and using iTunes U courses.

10.30am Tea break

10.45am

7. Built-in Applications
 - 7.1 Messages
Sending short messages and media to each other.
 - 7.2 FaceTime
Videoconferencing with each other.
 - 7.3 Camera
Taking pictures and video.
Simple picture and video editing.
 - 7.4 Photos
Sharing photos and Photo Streams.
 - 7.5 Maps
Searching for locations. Getting Directions.
 - 7.6 Clock
World clock, Alarms, Stopwatch and Timer.
 - 7.7 Photo Booth
Taking photos and videos with fun effects.
 - 7.8 Calendar
Creating and configuring calendar events.

- 7.9 Contacts
 - Creating contacts.
- 7.10 Notes
 - Creating notes.
- 7.11 Reminders.
 - Creating Reminders.
- 7.12 Web pages
 - Viewing and bookmarking web sites. Web search.
- 7.13 Mail
 - Sending and receiving email.
- 7.14 Settings
 - Airplane mode, WiFi, Bluetooth, Software Update, Passcode, Wallpaper.

12.45am Lunch

2.00pm

8. Mac/PC Syncing

- 8.1 Downloading iTunes (PC)
 - Downloading iTunes into your PC from Apple's web site.
- 8.2 Installing iTunes (PC)
 - Installing iTunes into your PC.
- 8.3 iPad sync (Mac/PC)
 - Syncing your iPad with a Mac/PC.

4.00pm Q&A

4.30pm Close

Day 2 - Content Creation

8.30am

B. iLife for iOS

1. iPhoto for iOS
Manuals: <http://help.apple.com/iphoto/ipad/2.0/>
Photo Editing. Making a Web Journal.
2. GarageBand for iOS
Manuals: <http://help.apple.com/garageband/ipad/2.0/>
Playing Music. Creating a Music Project.

10.30am Tea break

10.45am

B. iLife for iOS (continued)

3. iMovie on iOS
Manuals: <http://help.apple.com/imovie/ipad/>
Creating a video project.

C. iWork for iOS

1. Pages for iOS
Manuals: <http://help.apple.com/pages/ipad/2.0/>
Creating and sharing a word processor document.

12.45am Lunch

2.00pm

C. iWork for iOS (continued)

2. Numbers for iOS
Manuals: <http://help.apple.com/numbers/ipad/2.0/>
Creating and sharing a spreadsheet document.
3. Keynote on iOS
Manuals: <http://help.apple.com/keynote/ipad/2.0/>
Creating and sharing an interactive slideshow.

4.00pm Q&A

4.30pm Close